

**CASTLE PINES METROPOLITAN DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING AGENDA**

Date: Tuesday, January 23, 2024

Time: 9:30 a.m.

Location: District's Board Room - 5880 Country Club Dr., Castle Rock, Colorado

**The Board Members will be present for the meeting; The community will be connected through a Zoom Link.**

	Tab	Estimate
1A Call to Order / Roll Call		9:30
1B Announcement of Quorum		9:30
1C Confirmation of Conflict Disclosures Filing		9:30
1D Approval of Agenda		9:30
 <b>GUEST INTRODUCTIONS / COMMENTS FROM THE COMMUNITY</b>		
2A Guest Introductions / Comments from the Community		9:35
 <b>EMPLOYEE RECOGNITION</b>		
3A Recipient of Employee of the Quarter, Q4 2023		9:40
 <b>DISTRICT REPORTS</b>		
4A Castle Pines Homes Association Update, Mr. Larson ( <b>Verbal</b> )		9:45
4B District Manager Report, Mr. Shackelford ( <b>Verbal</b> )		
• PCWRA Report - December 2023	1	
• CPMD Water Usage Reports - December 2023	2	
4C Capital Projects Updates, Mr. Person ( <b>Verbal</b> )		
4D Safety & Operations Report, Mr. LeTellier	3	
4E Administration Report, Ms. Mantz	4	
 <b>DISCUSSION &amp; ACTION ITEMS</b>		
5A Consent Agenda		10:15
<i>The items listed below are a group of items to be acted on with a single motion and vote by the Board to expedite the handling of limited routine matters. The Board has received the information on these matters prior to the meeting. An item may be removed from the Consent Agenda to the regular agenda, if desired. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.</i>		
5A.1 Approve the Minutes from the November 28, 2023, Regular Board Meeting, Staff	5	
5A.2 Approve the Minutes from the December 11, 2023, Regular Board Meeting, Staff	6	
5A.3 Approve the Minutes from the December 18, 2023, Special Board Meeting, Staff	7	
5A.4 Ratify Approval of November 2023 Payables, Dir. Lanam, Dir. King, Ms. Gonzales, Ms. Mantz	8	
• Consultant Summaries	a	
 <b>November 2023</b>		
General Fund	\$	746,805.70
Enterprise Fund	\$	1,034,993.03
Manual Checks	\$	161,717.98
<b>TOTAL</b>	<b>\$</b>	<b>1,943,516.71</b>

	<u>Tab</u>	<u>Estimate</u>
5A.5 Consider Approval of December 2023 #1 Payables and review of December Financials, Dir. Lanam, Dir. King, Ms. Gonzales, Ms. Mantz	9, 10	
• Consultant Summaries	a	
<b>December 2023 #1</b>		
General Fund	\$	339,405.75
Enterprise Fund	\$	606,789.49
Manual Checks	\$	82,667.60
<b>TOTAL</b>	<b>\$</b>	<b>1,028,862.84</b>
5B Consider Approval of Resolution revising Water, Sewer, Stormwater Rates, Fees and Charges, effective February 1, 2024, Mr. Shackelford	11	10:45
5C Consider Approval of Resolution revising Capital Improvement Fee, effective February 1, 2024, Mr. Shackelford	12	10:55
5D Consider Approval of Preliminary Acceptance and Reduction of Surety for Filing 41, Phase 3, Emergency Access Gate & 5 Residential Lots, Mr. Shackelford, Mr. LeTellier <b>(To be delivered)</b>		11:00
5E Discussion regarding Petition to Exclude Turweston Lane properties, Mr. Shackelford, Mr. George <b>(Verbal)</b>		11:05
5F Confirm Thursday, January 25, 2024, 11:30 a.m., Joint Board Meeting at CPHA <b>(Verbal)</b>		11:20
5G Confirm Tuesday, February 20, 2024, 9:30 a.m., Regular Board Meeting <b>(Verbal)</b>		11:25
<b>EXECUTIVE SESSION</b>		
6A If needed, an executive session may be called pursuant to and for the purposes set forth in C.R.S. § 24-6-402(4), after announcement of the specific topic for discussion and statutory citation authorizing the executive session, and a vote of two-thirds of the quorum of the Board present.		11:30
<b>ADJOURN</b>		
7A Adjournment		12:25

**Board Meeting Schedule**

Tuesday, February 20, 2024, 9:30 a.m., Regular Board Meeting  
 Tuesday, March 26, 2024, 9:30 a.m., Regular Board Meeting